# NIAGARA ICEDOGS HOCKEY CLUB

1 DAVID S. HOWES WAY | ST. CATHARINES, ON | L2R 0B3 | (905) 687-3641

## Gameday & Office Internship – Niagara IceDogs Hockey Club (St. Catharines, ON)

Ready to Rise Up with us and take your career to the next level?

The Niagara IceDogs Hockey Club exists to deliver memorable fan experiences both on and off the ice.

If you're ready to Rise Up with Dog Country, grow with passion and celebrate the victories as a team, we'd love to have you join our team.

**Availability:** Full-time – Winter 2026 (1 position available)

The Gameday & Office Intern will primarily observe and assist with all office and gameday departments during the 2025 OHL Season. The internship is unpaid with no relocation expenses or housing allowance.

### **Qualifications:**

- Must be outgoing and willing to speak in person and over the phone.
- Proficient with Microsoft Office 365 programs.
- Ability to multitask and meet multiple deadlines.
- A self-starter with the ability to work independently, with a high degree of accuracy and attention to detail.
- Available to work game nights in the evenings & weekends as required.

#### **Primary Responsibilities:**

- Gain experience in all facets of an organization in the sport and entertainment industry.
- Assisting the gameday manager with scripting, planning, game day execution and other needs as required.
- Assist in the Niagara IceDogs Hockey Club donation program.
- Assist in all community relations initiatives, including, but not limited to: community practices and skates, golf tournaments, school assemblies, community appearances, and mascot appearances.
- Complete various day-to-day office operations, including, but not limited to: data entry, ticket sales, clerical work, and reception.
- Interact with executives and players of the Niagara IceDogs Hockey Club. The candidate will be expected to act in a professional manner at all times.



#### Hours of work:

- 6 hours a day, 4 days a week. Must be able to attend all home games. Hours can be flexible around school schedule. A sales role may require different times when your help is needed.

**Expected Start Date:** Early January 2026 (Or Sooner)

If interested in this position, please email your cover letter and resume to <u>s.pryer@niagaraicedogs.net</u> no later than 11:59 PM on Friday, December 5<sup>th</sup>, 2025.

Interviews will be conducted on a rolling basis, as well as potential commitments will be made.

In your application, please disclose your name and the position in the Subject line of your email. (Ex. Seth Pryer Gameday & Office Internship Application.)

Seth Pryer Niagara IceDogs Hockey Club s.pryer@niagaraicedogs.net (905) 687-3641, ext. 232

The Niagara IceDogs welcomes and encourages applications from all qualified individuals, including but not limited to women, members of Indigenous, Black, and racialized communities; Two-Spirit, non-binary, trans, lesbian, gay, bisexual, and queer people; people with disabilities; and members of other equity-deserving groups.

Accommodations for the interview process can be provided upon request.

